

# Whitley Chapel Parish Hall Privacy Policy

## Personal Information

All personal information collected will be used only for the purpose intended, eg as a member of the 100 Club, to process a booking for the Hall, or to answer an enquiry.

## How we use your data

Whitley Chapel Parish Hall Trust complies with its obligations under the “GDPR” by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To administer membership records of the 100 Club;
- To fundraise and promote the interests of Whitley Chapel Parish Hall
- To inform you of news, events, activities and services running at Whitley Chapel Parish Hall

## Mailing List

In the case of our mailing list, we will retain the information supplied by you for the purpose of periodically informing you by email of any news, or special events at the Hall.

Your information will not be shared with any other third parties. We will remove your details from our mailing list on request.

Enquiries made via [www.hexhamshire.org.uk](http://www.hexhamshire.org.uk)

## Cookies

Cookies are small parcels of data stored temporarily on your hard drive while you are browsing a website. These are a standard mechanism used by most websites. By continuing to use this website with cookies enabled, you consent to our use of cookies.

Our website uses cookies to keep track of individual users as they progress through the on-line booking process. This is necessary in order to distinguish between users to keep your booking separate from other bookings.

Our website also employs cookies for the purpose of generating access statistics. These provide us with general information about how our website is used. However, no personal information that would enable us to identify individuals is either obtained or stored in these cookies and they are deleted automatically within 24 hours.

Cookies are often used to track a user's browsing history for the purpose of targeted advertising. This website does not set any cookies of this type.

We use a third party service provided by Google Analytics to provide us with further general information about the performance of this website. The data collected by Google is aggregated to show general trends and does not identify individual users. From time to time, we may also use other third party services such as Facebook, Twitter and other social media, the presence of which will be readily apparent from their on-screen icons. In each case, any cookies set by the providers of these services are set by them directly. They are not set by this website and we have no control over them. Please refer to these services' own privacy policies if you wish to check how they use cookies.

Should you wish to disable cookies, please refer to your browser's Help function. Please note, however, that disabling cookies will affect your ability to use the website, as the on-line booking system will not operate without them. Many websites will not run correctly with cookies disabled, especially ones that require you to log in or that offer any form of checkout or booking process, as cookies are usually needed to keep track of individual transactions.

### **Links**

Links to external websites are provided as a service to our users and advertisers, eg where they contain information that may be of either general or specific interest to residents of Hexhamshire.

However, we are not responsible for the content, views, or accuracy of information on external websites.

### **Further Information**

If you have a question about any aspect of our policy, please contact us through the website enquiry service at [www.hexhamshire.org.uk](http://www.hexhamshire.org.uk)