

Hexhamshire Parish Council

Terms of reference

- 1 The Parish Council meets on the second Thursday of every month at 7.30pm in the Parish Hall. Members of the public are welcome to attend these meetings.
- 2 The responsibilities of the Parish Council include:
 - Submission of comments to planning authority on planning applications.
 - Commons and village greens.
 - Playing fields, playgrounds and local open spaces.
 - Public seats.
 - The Wetlands Project.
 - Maintenance and conservation of the Dukesfield Arches
 - Representation on the Board of Trustees of the Parish Hall.
 - Representation on the four Parishes B.O.A.T.s joint committee.
 - Consultations on highway improvements and maintenance, public rights of way and social housing.
- 3 The Parish Council has a chair and vice-chair elected by council members at the Annual General Meeting of the Council in May. (AGM)
- 4 The quorum consists of four (4) members
- 5 At the AGM, members will also elect candidates to serve as representatives on various council committees and outside bodies.
- 6 Those representatives report back to the whole Council on any matters under their remit, for discussion and formal approval by the whole council.
- 7 All decisions are decided on a majority vote of the whole Council: in the event of there being no majority, the Chairman has the casting vote.