

**Minutes of the Annual General Meeting and meeting of Hexhamshire Parish Council held on Thursday 9<sup>th</sup> May 2019 in the Malcolm Caisley Meeting Rooms, Whitley Chapel Parish Hall.**

1. Apologies for Absence: Gill Whatmough, Marge Rastall.  
Unitary Councillor, Colin Horncastle was not present.  
  
Councillors present: Alastair Stevens, Hilary Kristensen, Greg Finch, Davy Short, Ed Parker, Austin Iliffe, Alison Tweddle, Nicola Matthews.
2. Election of Chairman  
The Clerk invited nominations for the post of Chairman. Davy Short nominated Alastair Stevens and Greg Finch seconded. Alastair Stevens was duly elected as Chairman and took the Chair.
3. Election of Vice-Chairman  
Greg Finch proposed and Austin Iliffe seconded Marge Rastall, who in her absence had confirmed she was happy to remain in position.
4. Appointment of Scrutineer for Annual Accounts  
It was agreed to ask Marion Henderson as in previous years.
5. Appointment of 3 Councillors to sign cheques/access on-line banking  
There was to be no change to the signatories, Gill Whatmough, Alastair Stevens and Hilary Kristensen. Greg Finch also has access to the account but is not a signatory.
6. Appointment of 2 Councillors onto the Wetlands Sub-Committee  
Davy Short and Hilary Kristensen.
7. Appointment of 2 Councillors for the Smelting Arches  
Greg Finch and Gill Whatmough.
8. Appointment of 3 Councillors to the Highways Sub-Committee  
Austin Iliffe, Davy Short and Ed Parker.
9. Appointment of 2 Councillors to the 4 Parishes BOATs Committee  
Hilary Kristensen and Davy Short.
10. Appointment of Parish Council representative to the Board of the Parish Hall Trust.  
Austin Iliffe.
- 5.1 **Minutes of the meeting held on Thursday 11<sup>th</sup> April 2019.**  
It was agreed that the minutes were a true record of the meeting.
- 5.2 Declaration of Interest  
There were none forward.

### 5.3 Matters Arising

11.1 Neighbourhood Plan from Allendale Parish is still to be reviewed.

4.14.2 Lilswood Caravan Park – still ongoing. Neil Armstrong has been contacted.

12.4.2 Rushwood – still ongoing

3.13.6 Chairman has met with Andrew Nixon regarding the Tennis Courts.

2.6.1 The request from Shield Green Nursey to create a passing place on the Dipton Mill road is still ongoing.

4.9.1 Windy Hill – it has been confirmed that the applicants did have a tipping license from the Environment Agency for non-contaminated waste, but Councillors are concerned about the risk of pollution and erosion into the nearby watercourse. Was a Risk Assessment carried out for this waste?

Photographs were shown to the meeting to show the state of the roads after the wagons have accessed the site. (During Summer 2018 between 25-40 wagons per day over a 4 – 5 week period. Jan 2019 more tipping with up to 12 wagons at a time waiting to tip). Can a 'section 106 - money for purpose' be issued so that money is available to repair the roads?

Concerns still shown by the Councillors regarding the waste material.

Concerns that this case should not encourage other farmers and landowners to offer landfill facilities without planning consent.

Chairman to contact Planning Dept and Highways Dept regarding the state of the roads.

4.14.1 Many thanks to everyone who helped with the litter picking. Please can everyone return their plastic litter picking sticks.

4.14.2 The annual number of meetings that the Parish Council hold will remain at 12. This will be reviewed in July if there is very little on the agenda then the August meeting maybe the only one omitted.

### 5.4 Public Participation

There were no members of the public present.

### 5.5 Correspondence

5.5.1 Tynedale Local Area Council meeting, 14 May 2019 at Hexham House

5.5.2 NALC newsletter

### 5.6 Financial Report

5.6.1 The Annual Governance Accountability Return (AGAR) forms had previously been circulated to the Councillors by email. The accounts and the AGAR have been audited and signed by Marion Henderson. The accounts were discussed at length, there is a large surplus in the general account but everyone is aware that there are substantial undertakings to be completed to the tennis courts and Sportfield. There is the possibility that work will be required to be completed at the Dukesfield Arches, therefore surplus funds are also in that account.

The AGAR was signed by the Chairman. The accounts will be published on the Parish website in June.

Balances as at 9 May 2019

Treasurer's Account - £10148.23

Dukesfield Account - £12557.19

Wetlands Account - £381.03

5.7 Planning Application

- 5.7.1 New application - Newbiggin Home Farm new agricultural access to the Farm – ref 190/01175/FUL – Councillors would like to know why they need another access?

5.8 Matters for Discussion with the Unitary Councillor

5.10 Broadband

Installations are taking place and everyone seems happy with the service and the speeds, if you would like more information contact [www.airnexus.co.uk](http://www.airnexus.co.uk)

5.11 Highways and Footpaths

Annual pothole survey has taken place over the entire Parish, this information will be digitized and sent to Highways.

Councilors are very concerned about the poor quality of the pothole repairs that have taken place and the Chairman to contact Highways to discuss this. Especially the Kingslaw road.

Where repairs have been carried out gullies are becoming blocked with the road chippings

A resident has expressed their concern regarding the cars parked on the road at Stotsfold Lodge corner.

5.12 BOATs - On going

5.13 Reports:

Wetlands – Fence needs stock netting, gate on going. DS to look at trough.

School – Nothing to report.

Sportsfield – AS to speak to Jenny Morgan re the supply of the young child's slide.

Smelting Arches – The new dog poo bin is to be ordered and Davy Short has agreed to erect it.

Hall – Spring Fair 18<sup>th</sup> May 2019

Investigation is to commence to look at the septic waste from the Hall, School and School House to comply with the new regulations that come into practice on 1<sup>st</sup> Jan 2020.

5.14 Any Other Business

- 5.14.1 A Councillor and some residents are concerned about the young people driving to Kingslaw to congregate – they are leaving a lot of litter including evidence of drugs.

- 5.14.2 Henry Bell Trust - Small grants are available to people who live in the parish of Hexhamshire. Contact Telephone: 01434 693693 for more information.