

THE ANNUAL GENERAL MEETING OF HEXHAMSHIRE PARISH COUNCIL
THURSDAY 14th MAY 2026 AT 7.30 PM
IN WHITLEY CHAPEL PARISH HALL
MINUTES

1. Apologies for Absence: Cllr Colin Horncastle, Ed Parker

2. Election of Chairman: John Austen nominated Marge Rastall as Chair, seconded by David Flatman

3. Election of Vice-Chairman: Marge Rastall proposed Nicki Matthews, seconded by John Austen.

4. Appointment of Scrutineer for Annual Accounts: Marion Henderson was selected as the internal auditor

5. Appointment of 3 Councillors to sign cheques/access on-line banking: John Austen, Nicki Matthews and Gill Whatmough will continue their roles.

6. Appointment of 3 Councillors onto the Resilience Hub Sub-Committee: Nicki Matthews, Lauren Kristensen and Marge Rastall will continue their roles.

7. Appointment of Parish Council representative to the Board of the Parish Hall Trust: Nicki Matthews will continue her role.

8. Appointment of Parish Council liaison with the Board of School Governors: Slaley and Whitley Chapel schools are now in federation so only Governor is required to be the liaison for the joint schools. Roger Rutherford will continue his role.

9. Annual Governance and Accountability Return for 2025/2026 – Adjourned to the Parish Council Meeting on Thursday 11th June.
 - 9.1 To consider and agree any actions arising from the report of the internal auditor.
 - 9.2 To approve the Annual Governance Statement.
 - 9.3 To approve the draft annual accounts for 2025/2026.
 - 9.4 To approve the Accounting Statement and Explanation of Variances
 - 9.5 To confirm and approve the Certification of Exemption